



## Koneru Lakshmaiah Education Foundation

(Category -1, Deemed to be University estd. u/s. 3 of the UGC Act, 1956)

Accredited by NAAC as 'A++' Grade University ♦ Approved by AICTE ♦ ISO 9001-2015 Certified

Campus: Green Fields, Vaddeswaram - 522 502, Guntur District, Andhra Pradesh, INDIA.

Phone No. 0863 - 2399999; www.klef.ac.in; www.klef.edu.in; www.kluniversity.in

Admin Off: 29-36-38, Museum Road, Governorpet, Vijayawada - 520 002. Ph: +91 - 866 -2577715, Fax: +91-866-2577717.

Travelling and Halting allowances of Prof./Dr./Sri \_\_\_\_\_

Member of the \_\_\_\_\_

Head quarters are notified to the Controller of Examinations: \_\_\_\_\_

Address to which the cheque should be sent: \_\_\_\_\_

1) Railway Journey	Date & Time of Journey	Kilometres Travelled	From	To	Date & Time of Arrival	Rs.	Ps.
a) To railway fare							
—do—							
2) Road Journey							
Towards _____ days Daily allowance @ Rs. _____ per day.							
Date	(Quote No. and Date of the letter in support of this claim)						
<b>Total:</b>							

Rupees (in words) \_\_\_\_\_

Received payment. I agree to refund the amount that is not approved by the audit authorities.

Station:

Signature:

Date:

Examiner in:

Stamp where  
amount exceeds  
Rs. 5000/-

**(For Office use)**

Passed for Rs. \_\_\_\_\_ Paid by Cash/Cheque No \_\_\_\_\_

Date:

CONTROLLER OF EXAMINATIONS